The Deputy Secretary of Energy
Washington, DC 20585

December 15, 2003

MEMORANDUM FOR ROBERT G. CARD
UNDER SECRETARY, ENERGY, SCIENCE AND ENVIRONMENT

LINTON F. BROOKS
UNDER SECRETARY FOR NUCLEAR SECURITY

JAMES T. CAMPBELL
ACTING DIRECTOR, OFFICE OF MANAGEMENT, BUDGET AND EVALUATION/ACTING CHIEF FINANCIAL OFFICER

FROM: KYLE E. MCSLARROW

SUBJECT: DOE Order 430.1B, *Real Property Asset Management*

On September 24, 2003, I issued DOE Order 430.1B, *Real Property Asset Management (RPAM)*. This Order, which complements DOE Order 413.3, *Program and Project Management for the Acquisition of Capital Assets*, puts the Department on the path to improve the management of its real property assets. The new directive integrates various management elements and practices into a holistic, performance based approach to the life-cycle management of the Department's real property assets. It links real property asset planning, programming, budgeting and evaluation to the Department's multi-faceted missions.

I am committed to improving the management of our real property assets. Successful implementation of this Order will enable the Department to better carry out its stewardship responsibilities, and will ensure that its facilities and infrastructure are properly sized and in a condition to meet our mission requirements today and in the future. I expect your leadership in the implementation of RPAM within your organizations.

While all aspects of the Order must be fully implemented by September 30, 2004, the Order is available for immediate use, and the performance measure reporting requirements are effective this fiscal year. In order to meet the timeframes contained in the Order, no later than 180 days from today the Program Secretarial Officers should have rolled-out this order to all major field elements. The Office of Engineering and Construction Management is available to assist you in your implementation efforts.

If you have any questions, please have your staff contact Mr. Jim Rispoli, Director, Office of Engineering and Construction Management (ME-90) at (202) 586-1784.

cc: SO-1

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